



**CITY OF VACAVILLE**  
650 MERCHANT STREET  
VACAVILLE, CALIFORNIA 95688-6908  
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707-449-5100

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Mayor, Member-At-Large

**NOLAN SULLIVAN**  
Vice-Mayor, Member-At-Large

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Councilmember, District 5

**JEANETTE WYLIE**  
Councilmember, District 6

April 26, 2021

Finance Department  
Purchasing Division

First Transit, Inc.  
David Smith, Director of Business Development  
600 Vine Street, Suite 1400  
Cincinnati, OH 45202  
Phone: (707) 694-3932  
E-Mail: [David.A.Smith@firstgroup.com](mailto:David.A.Smith@firstgroup.com)

**RE: TRANSIT RFP RECOMMENDATION OF AWARD – Operation of City of Vacaville Public Transit Services**

Dear: Mr. Smith,

Based on an extensive review of the submitted proposal technical documents, oral interviews and price submittals, the Transit RFP Evaluation Committee is **recommending** the award of the City of Vacaville's Transit Services contract to First Transit, contingent on review and approval by the Vacaville City Council on May 25, 2021 at 6PM.

Pursuant to the City of Vacaville RFP No. 2021-01, For Best Value Operation of City of Vacaville General Public Fixed-Route, Demand Response and Paratransit Services, Section 5 Evaluation and Selection, 5.8 City Council Final Determination, the Vacaville City Council makes the final determination as to the award of this Federal Transit Administration funded transit services contract.

As detailed within the RFP, bidders wishing to submit a protest shall follow the Protest Procedures as outlined under RFP Section 6, Protest Procedures.

Sincerely,

**KEITH BUTLER**  
Buyer  
City of Vacaville  
650 Merchant Street  
Vacaville, CA 95688

cc: Girum Awoke, Director of Public Works