



# CITY OF VACAVILLE

PUBLIC WORKS DEPARTMENT

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## ***City of Vacaville Disadvantaged Business Enterprise (DBE) Policy Statement***

*The City of Vacaville is committed to promoting equal opportunities for Disadvantaged Business Enterprises (DBEs) and ensuring nondiscrimination in the award and administration of federally funded contracts. In accordance with Title 49 CFR Part 26, City of Vacaville will implement a DBE program to create a level playing field and foster a diverse and inclusive contracting environment for socially and economically disadvantaged businesses, including minority-owned and women-owned businesses.*

*To achieve these objectives, the City of Vacaville will:*

- Ensure nondiscrimination in the selection and award of contracts to DBEs and prohibit discrimination on the basis of race, color, national origin, sex, or other protected categories in all aspects of its procurement process.*
- Set annual overall DBE participation goals based on the availability of ready, willing, and able DBEs in the relevant market, and develop strategies to achieve these goals.*
- Provide opportunities for DBEs to compete fairly for contracts and subcontracts in federally funded projects by breaking down tasks into smaller, more manageable components, and by ensuring prompt payment and fair treatment of DBE subcontractors.*
- Monitor and enforce compliance with DBE requirements in all contracts, including prime contractors' good faith efforts to achieve DBE participation and subcontractor selection and reporting.*
- Establish a DBE Liaison Officer responsible for administering the DBE program and ensuring compliance with all applicable regulations.*
- Maintain a certification process to identify, verify, and certify eligible DBE firms in partnership with the state's Unified Certification Program (UCP).*
- Engage stakeholders, including DBEs, community organizations, and the general public, in the development, implementation, and assessment of the DBE program.*
- Ensure all staff involved in the procurement process are trained and familiar with the DBE program requirements and their role in its implementation.*



*The City of Vacaville is committed to the success of the DBE program and will take all necessary steps to ensure its effective implementation, compliance with federal regulations, and the promotion of equal opportunities for DBEs in its procurement activities.*

*Approved by Resolution 2023-076*

